

**LESSON PLAN
MBA**

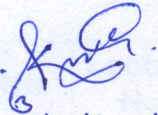
Subject : MANAGEMENT PRINCIPLES AND PRACTICES (MNG 105)
Name of the Faculty : Mr. Krushna Prasad Panda
Academic Session : 2015-16
Semester : 1st Semester (July to December, 2016)
Stream : MBA 2016-18

Sl.No.	Lecture No.	Topic	Important Teaching Points
1	1	Introduction to Principles of Management	<ul style="list-style-type: none"> • A brief introductory overview, importance, implications of the subject
2	2	Concept, functions and levels of Management	<ul style="list-style-type: none"> • Concept and definition • Operative and managerial function • Top level, middle level and low level
3	3	Skills and Roles of a Manager	<ul style="list-style-type: none"> • Conceptual skill, Human skill and Technical skill • Interpersonal, informational and decisional roles of managers
4	4	School of Management thoughts – Pre- Scientific, Classical, Behavioural and Modern	<ul style="list-style-type: none"> • Pre-scientific theories • Taylor's scientific management theory • Fayol's organizational process theory • Webber's theory of beuarocracy
5	5	School of Management thoughts – Pre- Scientific, Classical, Behavioural and Modern	<ul style="list-style-type: none"> • Mayo's human relations theory • Behavioural theories
6	6	School of Management thoughts – Pre- Scientific, Classical, Behavioural and Modern	<ul style="list-style-type: none"> • System theory • Contingency theory • Quantitative theory • Operational theory
7	7	Contributions in the field of Management – by Peter F. Drucker, Michael Porter, C.K Prahalad, Barnand, Mc Gregor, Rensis Likert and McKinsey	<ul style="list-style-type: none"> • Contributions in the field of Management – by Peter F. Drucker, Michael Porter, C.K Prahalad, Barnand, Mc Gregor, Rensis Likert and McKinsey
8	8	Case Study Discussion	<ul style="list-style-type: none"> • Regarding the operative and managerial functions of management

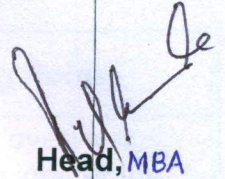
9	9	Organization : Formal and Informal	<ul style="list-style-type: none"> • Concept • Features • Advantages • Disadvantages • Differentiation of formal and informal organization
10	10	Line and Staff Relationship	<ul style="list-style-type: none"> • Concept • Features • Types • Advantages • Disadvantages
11	11	Centralization Vs. Decentralization	<ul style="list-style-type: none"> • Concept • Features • Advantages • Disadvantages • Differentiation of Centralization Vs. Decentralization
12	12	Basic issues in Organizing, Work Specialization, Chain of Command, Delegation	<ul style="list-style-type: none"> • Principles/issues of organizing • Concept of Work Specialization • Chain of Command • Delegation-concept, feature, merits and demerits
13	13	Span of Management	<ul style="list-style-type: none"> • Concept • Features • Types • Advantages • Disadvantages
14	14	Organization Structure for Departmentalization	<ul style="list-style-type: none"> • Functional departmentalization • Divisional departmentalization
15	15	Organizational Culture : Cultural Diversity, Multi Ethnic Workforce Organizing Knowledge Resource	<ul style="list-style-type: none"> • Organizational Culture • Cultural Diversity • Multi Ethnic Workforce • Organizing Knowledge Resource
16	16	Case Study Discussion	<ul style="list-style-type: none"> • Regarding centralization and decentralization decision making
17	17	Planning : Nature & Elements of Planning	<ul style="list-style-type: none"> • Concept of Planning • Nature & Elements of Planning
18	18	Planning Types and Models	<ul style="list-style-type: none"> • Types of planning • Models
19	19	Planning in Learning Organizations, Types and Steps	<ul style="list-style-type: none"> • Planning in Learning Organizations, Types and Steps
20	20	MBO	<ul style="list-style-type: none"> • Concept • Features • Process • Approach

			<ul style="list-style-type: none"> • Advantages • Disadvantages
21	21	MBE, Planning Premises	<ul style="list-style-type: none"> • Concept of MBE • Planning premise-concept, types
22	22	Decision Making : Risk and Uncertainty, Decision Trees, Decision making process	<ul style="list-style-type: none"> • Concept of decision making • Type of decisions • Risk and uncertainty • Decision tree-concept and application • Process of decision making process
23	23	Increasing Participation in Decision making, Creativity in decision making	<ul style="list-style-type: none"> • Increasing Participation in Decision making, Creativity in decision making
24	24	Case Study Discussion	<ul style="list-style-type: none"> • Regarding creativity in decision making
25	25	Controlling : Process	<ul style="list-style-type: none"> • Concept of controlling • Types of control • Process of controlling
26	26	Standards	<ul style="list-style-type: none"> • Concept • Process of standardization
27	27	Bench Marking	<ul style="list-style-type: none"> • Concept • Process • Merits
28	28	Co-ordination-Principles of Co-ordination-Inter-Dependence	<ul style="list-style-type: none"> • Concept of Co-ordination • Principles of Co-ordination • Inter-Dependence
29	29	Change Management	<ul style="list-style-type: none"> • Concept and types of change • Resistance to change • How to overcome resistance to change • Process to manage change • Kurt Lewin's change process theory
30	30	Case Study Discussion	<ul style="list-style-type: none"> • Regarding Change management in a company

Books	Book Name & Author	Publisher
Text Book :	Management: Text and Cases-VSP Rao & V Hari Krishna	Excel Books
Reference Book :	Management Theory & Practice Text & Cases – Subba Rao P & Hima Bindu	Himalaya Publishing House
	Essentials of Management-Koontz	Mc Graw Hill
	Management- Robbins, Coulter & Vohra	Pearson
	Principles and Practices of Management – Kaul	Vikas
	Principles and practices of Management – Pillai	S.Chand



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